



Covering every degree of your resource needs

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University Physicians' Association, Inc.

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UPA Corporate	151 Team Members
17 Client Locations	204 Team Members
62 UHS Practices	529 Team Members



New Fitness Center Hours 5:00 am - 9:00 pm

Take advantage of these new hours. This exclusive facility is free to all UPA Team Members. The fitness center is located at 9000 Executive Park Drive, Suite 125 (F Bldg). Please remember to exit by 9pm, as the alarm activates automatically.

For questions and waiver information please contact Human Resources at (865) 670-6110.

Humana Vitality

Humana Vitality Deadline Approaching!

Don't forget the deadline to reach Silver status is August 31st! There is still time to complete your Health Assessment and/or Biometric screenings. These two activities are worth a lot of points, and many team members can reach Silver status alone by completing these. By reaching this goal you will go into the lower insurance tier for 2017 Health Care premiums.

All team members who reach Silver level status by August 31st, will also go into the drawing to win 1 of 3 amazing prizes below.

- **Grand Prize** - \$4,000 travel voucher from AAA for a vacation of your choosing
- **Second Prize** - \$2,500 Amazon Gift Card
- **Third Prize** - \$1,500 Amazon Gift Card

As well as being entered into the drawing, all team members who reach the Silver level status by the deadline will receive an individual gift from UPA. Please note that any team member who is at Director level or above will not qualify for this drawing, however, you will still receive the individual gift.



Retirement Account Rollover

If you have money in a prior employer's retirement plan and would like to roll it into the UPA 401k Savings plan with Transamerica, just follow the simple steps below:

1. Contact your prior employer and request a rollover distribution. If you have an IRA, contact your IRA investment manager and request a withdrawal. Be sure to have the distribution check made payable to Transamerica, FBO "Reference Your Name" (e.g., Transamerica, FBO Jane Doe) and have it sent directly to you.
2. Complete the Rollover Form on the Transamerica website. www.ta-retirement.com
3. Submit the Rollover Form along with the distribution check to Human Resources.
4. Your plan administrator will sign, date, and submit the form and check to Transamerica for processing.

You must also complete a Beneficiary Designation Form. If you have not already completed an Enrollment/Change Form or Beneficiary Designation Form, please contact Human Resources at (865) 670-6102.



Life Event Name Change?

Need to change your last name on your UPASolutions.com Team Member login?

Follow this link to the Team Member login page.

<http://www.upasolutions.com/Team-Members/Log-In.aspx>

Enter your username (first part of your UTMCK email address before @ symbol). Then click forgot password. An automated email generates with a link to update password.

Once new password is established, a profile page will appear. Click the Edit My Profile button. Here you can update last name and coordinating new email address.

If you have any questions please contact UPA Marketing at (865) 670-6804.

ATTENTION

Online Halogen Learning

All Team Members must complete this online learning by October 31st, 2016

Team Members hired after January 1, 2016 are exempt for this year only.

<https://tms.na1.hgnccloud.com/utmck/welcome.jsp>



Payroll Services

Upcoming Pay Dates

August 12

August 26

September 9

5TH ANNUAL

UPA

COUNTRY FAIR

6:30PM -9PM

SEPTEMBER 16, 2016

TEAM MEMBER RECOGNITION EVENT

HAMBURGERS & HOT DOGS
RAFFLES WITH AWESOME PRIZES
BALLOON ANIMALS/GAMES
BLUE RIBBON CONTEST
WINNERS - ANNOUNCED

PHOTO BOOTH
INFLATABLES FOR THE KIDS
DJ/MUSIC/DANCING
POPCORN/SNOW CONES
VENDOR BOOTHS AVAILABLE

FREE TO ALL UPA EMPLOYEES AND THEIR FAMILIES
OVERFLOW PARKING LOT AT EXECUTIVE PARK DRIVE